

Sample Test Request Form (TRF)

Fields marked with * are required. Only one TRF per sample.

BRAND TESTED FOR:	PRODUCT TYPE:
<input type="checkbox"/> NIKE <input type="checkbox"/> COLE HAAN <input type="checkbox"/> CONVERSE <input type="checkbox"/> HURLEY <input type="checkbox"/> UMBRO	<input type="checkbox"/> Footwear <input type="checkbox"/> Apparel <input type="checkbox"/> Equipment <input type="checkbox"/> Other

LAB WHERE SAMPLE IS TESTED	
Footwear	<input type="checkbox"/> BV-GmbH <input type="checkbox"/> BV-HK <input type="checkbox"/> FITI <input type="checkbox"/> INTERTEK-TW <input type="checkbox"/> SGS-HK <input type="checkbox"/> SGS-KO <input type="checkbox"/> SGS-TH <input type="checkbox"/> SGS-TW
Apparel	<input type="checkbox"/> BV-GmbH <input type="checkbox"/> BV-HK <input type="checkbox"/> INTERTEK-TW
Equipment	<input type="checkbox"/> BV-GmbH <input type="checkbox"/> BV-HK <input type="checkbox"/> FITI <input type="checkbox"/> INTERTEK-SZ <input type="checkbox"/> INTERTEK-TW <input type="checkbox"/> SGS-HK <input type="checkbox"/> SGS-TW

VENDOR INFORMATION					
Liaison Office*#	Season	Vendor Name*	Vendor Code	Factory Name*	Factory Code^
	<input type="checkbox"/> FA/HO Yr: _____ <input type="checkbox"/> SP/SU Yr: _____				
Submitter Company*		Submitter Contact Name*		Submitter Contact Info (phone/fax/email)*	
INVOICE TO*:				TEL*:	_____
ADDRESS*:				FAX*:	_____
CONTACT PERSON*:				EMAIL*:	_____

SAMPLE DESCRIPTION:					
Product or Style Number (SKU)	Material Name*	Material Type*	Material or Item Number	Date Material Made	Date Sample Submitted
Color 1*	Color Code 1*	Color 2	Color Code 2	GCW# (graphic colorway #)	color description
Sample Type*					
<input type="checkbox"/> Production Quality Material		<input type="checkbox"/> R&D Material		<input type="checkbox"/> Finished Product	
				<input type="checkbox"/> Retest	

TESTING INFORMATION:		
RSL	Test Package	Individual Tests (for re-test only)
	Natural Fibers <input type="checkbox"/> All Core Test	<input type="checkbox"/> Azo Dyes <input type="checkbox"/> Formaldehyde <input type="checkbox"/> Metals <input type="checkbox"/> Organotins Compounds
	Synthetic Fibers <input type="checkbox"/> All Core Test	<input type="checkbox"/> Disperse Dyes <input type="checkbox"/> Formaldehyde <input type="checkbox"/> Metals <input type="checkbox"/> Organotins Compounds
	Natural & Synthetic Blend <input type="checkbox"/> All Core Test	<input type="checkbox"/> Azo Dyes <input type="checkbox"/> Disperse Dyes <input type="checkbox"/> Formaldehyde <input type="checkbox"/> Metals <input type="checkbox"/> Organotins Compounds
	Synthetic Leather/Polymers <input type="checkbox"/> All Core Test	<input type="checkbox"/> Disperse Dyes <input type="checkbox"/> Formaldehyde <input type="checkbox"/> Metals <input type="checkbox"/> Organotins Compounds <input type="checkbox"/> Phthalates <input type="checkbox"/> PVC
	Ink/Adhesive (screen print) <input type="checkbox"/> All Core Test	<input type="checkbox"/> Azo Dyes <input type="checkbox"/> Formaldehyde <input type="checkbox"/> Metals <input type="checkbox"/> Organotins Compounds <input type="checkbox"/> Phthalates <input type="checkbox"/> PVC
	Paint <input type="checkbox"/> All Core Test	<input type="checkbox"/> Metals
	Metal Items <input type="checkbox"/> All Core Test	<input type="checkbox"/> Metals <input type="checkbox"/> Nickel Release
	Natural Leather <input type="checkbox"/> All Core Test	<input type="checkbox"/> Azo Dyes <input type="checkbox"/> Chromium VI <input type="checkbox"/> Formaldehyde <input type="checkbox"/> Metals <input type="checkbox"/> Organotins Compounds <input type="checkbox"/> PVC
	Other <input type="checkbox"/> As Needed	<input type="checkbox"/> Formaldehyde <input type="checkbox"/> Metals <input type="checkbox"/> Nickel Release <input type="checkbox"/> Phthalates <input type="checkbox"/> PVC
Electronics	<input type="checkbox"/> All	If the <input type="checkbox"/> 'Electronics' test is checked, the appropriate RSL test package also needs to be run.
Toys	<input type="checkbox"/> All	If the <input type="checkbox"/> 'Toys' test is checked, the appropriate RSL test package also needs to be run.
Service Requested (Working days start at sample receipt)		Remarks:
<input type="checkbox"/> Regular : 5 Working Days <input type="checkbox"/> Express : 3 Working Days (1.4X\$)		
Signature: _____		
		Date : _____

FOOTNOTE:

- "Product Manager" for Hurley and "Factory Code" is the mandatory field when applicable
 ^ - "Factory Code" Factory Code to be the mandatory field when applicable

GUIDELINES FOR SUBMITTING RSL SAMPLES:

Pull samples directly from the production line (not from finished inventory)
 Each sample must be 10 grams or more
 For organic substance testing, wrap aluminum foil securely around each sample.
 Place each sample in a separate poly bag, seal, and label.
 Complete all mandatory fields on the test request form.

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